

Roy Matthews – Legacy Park

9 Maythorn Avenue
Walmley
Sutton Coldfield
B76 1HW
United Kingdom

Telephone: +44 (0) 121 351 7364

Email: roy@legacyparkhomes.co.uk
Web Site: www.legacyparkhomes.co.uk

RENTAL AGREEMENT

To make a reservation please complete this form & return it to us.

Group leader - to whom all correspondence will be sent.

NAME : _____
ADDRESS : _____

TELEPHONE (Day) : _____
TELEPHONE (Night) : _____
Email : _____

Other group members. Include all children for total number of people.

Guest name – include age if under 16 yrs	Guest name - include age if under 16 yrs
1) _____	6) _____
2) _____	7) _____
3) _____	8) _____
4) _____	9) _____
5) _____	10) _____
Arrival on (dd/mm/yyyy) ___4pm or later	Depart on (dd/mm/yyyy) __2004 10am or earlier

Check in time is after 4pm on the first day. Check out time is before 10am on the last day. Any changes to these times will be made only after permission has been given by our local management company. Without prior consent, early occupancy or late departure from the home will be subject to one extra days rental which will be deducted from the security deposit.

Any unauthorized occupancy by more people than the number listed on the reservation will be subject to loss of security deposit and the immediate termination of the rental agreement.

- Under no circumstances will any animals be allowed into the home.
- Please check the property inventory upon arrival. Report any damaged items to the local management company within 24 hours of arrival.
- A Security Deposit – payable by credit card – may be request by our management agents upon arrival, the deposit is used to cover any extra rental charges due to early arrival or late departure without prior consent, breakages, losses, damage, etc;
- If damage or losses exceed \$200, guest understands that we will bill for any shortfall. If payment is not made, we may exercise our legal options to collect the shortfall.
- If security deposit is by credit card, we reserve the right to charge your card for items damaged during your stay.

Any cancellation of a booking by the client must be in writing and is subject to the following cancellation charges.

More than 10 weeks before arrival	- Deposit Only
Between 8 and 10 weeks before arrival	- 50% of Rental Costs
Less than 8 weeks before arrival date	- 100% of Rental Costs

Subject to management approval, cancellations made due to extenuating circumstances may be accepted at a lower cancellation charge.

- Children must be supervised by parents at all times when using pool facilities.
- The property owners do not accept responsibility or liability for any equipment failure and or services in the home regardless of how it may have occurred. However, in the event of a problem, the client should inform our local management company who will endeavour to do everything within reason to rectify the problem.
- The property owners do not accept responsibility for any lost or misplaced personal property which guests may leave in the home.
- The property owners do not accept liability for the acts of omissions of our agents over whom we have no control, such as airlines, care-hire companies, travel agencies, home owners etc. All information regarding the property is checked to ensure the accuracy of descriptions. However, we are not always able to control all of the components of the facility and it is possible that an advertised facility may be withdrawn or changed due to circumstances beyond our control and for which we do not accept liability.
- A deposit of 20% of total rental costs is due to confirm your reservation.
- The balance of your rental amount must be received at least 42 days prior to arrival.
- I enclose a cheque for £ _____*
- A £20/\$32 fee will be charged for any "returned cheques".
- Rentals less than one week will incur an additional fee of £55

I HAVE READ AND UNDERSTOOD THE ABOVE TERMS AND CONDITIONS OF THIS RENTAL AGREEMENT. BY SIGNING BELOW MY PARTY AND I AGREE TO ABIDE BY THEM.

SIGNATURE: _____ DATE: _____
(dd/mm/yyyy)

Print
Name: _____

PLEASE SIGN AND RETURN

***Please make your cheque payable to R Matthews**

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